

LOUISIANA OFFICE OF FINANCIAL INSTITUTIONS (OFI)  
Louisiana Consumer Credit Law (LCCL)  
INSTRUCTIONS FOR ANNUAL REPORT

January 28, 2025

In compliance with Act 293 of the 2014 Regular Legislative Session (R.S. 9:3554 A(6)), the Commissioner of the Louisiana Office of Financial Institutions (OFI) may collect and compile information and data concerning the operation, function, and extent of all consumer loan activities from all persons or entities licensed pursuant to the Louisiana Consumer Credit Law (LCCL). In addition, R.S. 9:3554(N) requires the information and data collected to be reported by March first of each year. Any licensee failing to adhere to the reporting requirements by filing untimely, inaccurate or fraudulent reports may be subject to an additional assessment of penalties, remedies, or enforcement actions.

The LCCL 2024 Annual Report must be completed and submitted to OFI on or before **March 1, 2025** for each licensed location. A report for each licensed location must be signed and dated by an authorized company representative and submitted by mail or via email:

Office of Financial Institutions  
8660 United Plaza Blvd, 2<sup>nd</sup> Floor  
Baton Rouge, LA 70809-7024  
Phone: 225-925-4660

OR

[ofilicensing@ofi.la.gov](mailto:ofilicensing@ofi.la.gov)

***\*\*\*Please note, each section of the report must be completed. Please do not leave any field or section blank. For examination purposes, copies of the supporting documentation and data utilized to complete the report must be maintained by the licensee for a minimum of 24 months or until the next examination, whichever is later. During an investigation of alleged violations or an administrative enforcement proceeding, records are to be maintained until the investigation or proceeding is complete. The Commissioner in his sole discretion, after giving written notice, may require records and data to be maintained for a longer period of time.\*\*\****

<b><i>Annual Report Instructions</i></b>	
<b><i>Contact Information</i></b>	
	<b><u>NMLS ID Number:</u></b> This number is your company's license number and is located on your company license in the upper right hand corner. Example: <b><u>222222</u></b>
	<b><u>NMLS Branch ID Number:</u></b> If your company has more than one location, this number is your company's location license number and is located on your company license in the upper right hand corner. Example: <b><u>222222</u></b> . If your company only has one location, please mark this section "N/A".
	<b><u>Company Location Name:</u></b> The name of the location for which you are reporting.
	<b><u>Physical Address:</u></b> The physical address of the location for which you are reporting.
	<b><u>City, State, Zip Code:</u></b> The city, state & zip code of the location for which you are reporting.
	<b><u>Name of Software Provider:</u></b> The name of your company's software provider.
	<b><u>Contact Person's Name:</u></b> The name of the person completing the report.
	<b><u>Contact Person's Phone Number:</u></b> The phone number of the person completing the report.
	<b><u>Contact Person's Email Address:</u></b> The email address of the person completing the report.
<b><i>Consumer Loans Originated</i></b>	
<b>1. (a)</b>	A count of the total number of <u>installment loans</u> originated from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed) for these loans.
<b>(b)</b>	A count of the total number of <u>insurance premium finance loans</u> originated from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed) for these loans.
<b>(c)</b>	A count of the total number of <u>deferred presentment (payday) and small loans</u> originated from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed) for these loans.
<b>(d)</b>	A count of the total number of <u>all other types of loans</u> subject to the LCCL which were originated from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed). This section should include mortgage loans specifically contracted under the LCCL. This section should not include loans subject to the Motor Vehicle Sales Finance Act.
<b>(e)</b>	A count of the total number of <u>all consumer loans</u> subject to the LCCL which were originated from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed) for these loans. <u>Note:</u> (e) should equal the sum of (a), (b), (c) & (d) above.
<b><i>Consumer Loans Outstanding</i></b>	
<b>2. (a)</b>	A count of the total number of <u>installment loans</u> outstanding as of December 31, 2024 and the total dollar amount of their outstanding balances.
<b>(b)</b>	A count of the total number of <u>insurance premium finance loans</u> outstanding as of December 31, 2024 and the total dollar amount of their outstanding balances.
<b>(c)</b>	A count of the total number of <u>deferred presentment (payday) and small loans</u> outstanding as of December 31, 2024 and the total dollar amount of their outstanding balances.
<b>(d)</b>	A count of the total number of <u>all other types of loans</u> subject to the LCCL which were outstanding as of December 31, 2024 and the total dollar amount of their outstanding balances. This section should include mortgage loans specifically contracted under the LCCL. This section should not include loans subject to the Motor Vehicle Sales Finance Act.
<b>(e)</b>	A count of the total number of <u>all consumer loans</u> subject to the LCCL which were outstanding as of December 31, 2024 and the total dollar amount of their outstanding balances. <u>Note:</u> (e) should equal the sum of (a), (b), (c) & (d) above.

	<b><i>Consumer Loans Purchased</i></b>
<b>3. (a)</b>	A count of the total number of <u>installment loans</u> purchased from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed) for these loans.
<b>(b)</b>	A count of the total number of <u>insurance premium finance loans</u> purchased from 1/1/24 through 12/31/24 and the total dollar amount (Amount Financed) for these loans.
<b>(c)</b>	A count of the total number of <u>deferred presentment (payday) and small loans</u> purchased from 1/1/2024 through 12/31/2024 and the total dollar amount (Amount Financed) for these loans.
<b>(d)</b>	A count of the total number of <u>all other types of loans</u> subject to the LCCL which were purchased from 1/1/2024 through 12/31/2024 and the total dollar amount (Amount Financed) for these loans. This section should include mortgage loans specifically contracted under the LCCL. This section should not include loans subject to the Motor Vehicle Sales Finance Act.
<b>(e)</b>	A count of the total number of <u>all consumer loans</u> subject to the LCCL which were purchased from 1/1/2024 through 12/31/2024 and the total dollar amount (Amount Financed) for these loans. <u>Note:</u> (e) should equal the sum of (a), (b), (c) & (d) above.
	<b><i>Consumer Loan Fees Earned</i></b>
<b>4. (a)</b>	The total dollar amount of <u>interest</u> earned from all consumer loans for calendar year 2024.
<b>(b)</b>	The total dollar amount of <u>service charges</u> earned from all consumers loans for calendar year 2024.
<b>(c)</b>	The total dollar amount of <u>late fees</u> earned from all consumer loans for calendar year 2024.
<b>(d)</b>	The total dollar amount of <u>origination fees</u> earned from all consumer loans for calendar year 2024.
<b>(e)</b>	The total dollar amount of <u>documentation fees</u> earned from all consumer loans for calendar year 2024.
<b>(f)</b>	The total dollar amount of <u>insufficient funds fees</u> earned from all consumer loans for calendar year 2024.
<b>(g)</b>	The total dollar amount of <u>all other fees</u> earned from all consumer loans for calendar year 2024. Other fees can include deferral fees, bank fees, etc.
<b>(h)</b>	The total dollar amount of <u>fees earned from all consumer loans</u> subject to the LCCL for calendar year 2024. <u>Note:</u> (h) should equal the sum of (a), (b), (c), (d), (e), (f), & (g) above.
	<b><i>Consumer Loans in Default</i></b>
<b>5. (a)</b>	A count of the total number of <u>installment loans</u> in default (past due 30 days or more) or collection status as of December 31, 2024 and the total dollar amount of their outstanding balances.
<b>(b)</b>	A count of the total number of <u>insurance premium finance loans</u> in default (past due 30 days or more) or collection status as of December 31, 2024 and the total dollar amount of their outstanding balances.
<b>(c)</b>	A count of the total number of <u>deferred presentment (payday) and small loans</u> in default (past due 1 or more days) or collection status as of December 31, 2024 and the total dollar amount of their outstanding balances.
<b>(d)</b>	A count of <u>all other types of loans</u> subject to the LCCL in default (past due 30 days or more) or collection status as of December 31, 2024 and the total dollar amount of their outstanding

	balances. This section should include mortgage loans specifically contracted under the LCCL. This section should not include loans subject to the Motor Vehicle Sales Finance Act.
(e)	A count of the total number of <u>all consumer loans</u> subject to the LCCL in default (past due) or collection status as of December 31, 2024 and the total dollar amount of their outstanding balances. <u>Note:</u> (e) should equal the sum of (a),(b),(c) & (d) above.
<b><i>Consumer Loans Reduced to Judgment</i></b>	
6. (a)	A count of the total number of <u>installment loans</u> which have resulted in a court issued judgment during the period of 1/1/2024 through 12/31/2024 and the total dollar amount of these judgments.
(b)	A count of the total number of <u>insurance premium finance loans</u> which have resulted in a court issued judgment during the period of 1/1/2024 through 12/31/2024 and the total dollar amount of these judgments.
(c)	A count of the total number of <u>deferred presentment (payday) and small loans</u> which have resulted in a court issued judgment during the period of 1/1/2024 through 12/31/2024 and the total dollar amount of these judgments.
(d)	A count of the total number of <u>all other types of loans</u> subject to the LCCL which have resulted in a court issued judgment during the period of 1/1/2024 through 12/31/2024 and the total dollar amount of these judgments. This section should include mortgage loans specifically contracted under the LCCL. This section should not include loans subject to the Motor Vehicle Sales Finance Act.
(e)	A count of the total number of <u>all consumer loans</u> subject to the LCCL which have resulted in a court issued judgment during the period of 1/1/2024 through 12/31/2024 and the total dollar amount of these judgments. <u>Note:</u> (e) should equal the sum of (a), (b), (c) & (d) above.

### **Definitions:**

- **Installment loans** are all consumer loans, including title loans made pursuant to the LCCL which do not meet the definition of an insurance premium finance loan, a deferred presentment transaction, a small loan or a mortgage loan.
- **Insurance premium finance loans** are loans which the proceeds are advanced to an insurance agent or insurer in connection with an insurance contract. They **do not** include an agreement on the part of a creditor to finance credit life, disability, or credit property insurance as an incident to a consumer loan.
- **Deferred presentment loans** are loans whereby the lender accepts a check and agrees to hold the check for a period not to exceed 30 days and pays the issuer of the check the amount less the fees permitted by R.S. 9:3578.4(A).
- **Small loans** are loans as defined in R.S. 9:3516(14) of \$350 or less made for a term of 60 days or less.
- **All other types of loans** refer to all other consumer loans contracted under the LCCL which are not installment loans, insurance premium finance loans, deferred presentment transactions, or small loans contracted under the LCCL. These loans include mortgage loans specifically contracted under the LCCL, but do not include loans subject to the Motor Vehicle Sales Finance Act.
- **Fees earned** are the total dollar amount of the fees reported as income for 2024. Report all fees at the gross amount. Principal losses (charge-offs) should not be deducted before reporting.
- **Amount Financed** is defined in R.S. 9:3516(4) as the amount borrowed under a consumer loan, revolving loan or lender credit card account, plus any other charges, fees, and closing costs authorized by law, that are financed by the creditor under the transaction, or included in or added to the balance of the consumer's indebtedness subject to loan finance charges. Amount financed also includes

premiums payable for insurance procured in lieu of perfecting a security interest otherwise required by the creditor in connection with the sale, lease, or loan if the premiums do not exceed the fees and charges which would otherwise be payable, and premiums payable for any insurance authorized by the Louisiana Insurance Code purchased by the consumer, at rates set forth in the LCCL; when no rate is specified in the LCCL, at lawful rates in accordance with the provisions of the Louisiana Insurance Code.

- **Outstanding Balance** is the total amount which remains unpaid for a loan as of 12/31/2024.
- **Loans in default (past due) or collections status** for deferred presentment (payday) and small loans are loans which remain unpaid one or more days past the contracted due date. Loans in default (past due) or collection status for all other consumer loans contracted under the LCCL are loans which are delinquent 30 days or more beyond their contracted due date.

**\*\*\*If you have any questions relating to the LCCL 2024 Annual Report, please contact the Non-Depository Division at 225-925-4660\*\*\***